

# CHRISTIAN ACADEMY OF SAN ANTONIO

## 7<sup>th</sup> – 12<sup>th</sup> Grades

### Enrollment Information

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#### **NON-DISCRIMINATION STATEMENT**

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Christian Academy of San Antonio admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration or its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administrated programs.

#### **Registration for New Students**

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**To register your child in our school you will need the following:**

**\* Application will not be accepted without ALL of the following documents. Provided copies will be appreciated. Thank you.**

1. \$150.00 Application Fee per student (Non-refundable; paid by money order or cashiers' check)
2. \$200 Textbook Fee (Non-refundable; paid by money order or cashiers' check)
3. **Parent Teacher Fellowship** fee per family (\$3.00 for a single/\$5.00 for a couple; must be paid separately and in the form of a money order, cashiers' check, or cash)
4. **Parent Teacher Fellowship** Form
5. Certified Birth Certificate (Hospital certificate **not valid**)
6. Updated Immunization Record
7. Student's Social Security Card
8. Legal Documents (Custody Orders, Power of Attorney, etc.) if applicable
9. Parent's driver's license or I.D. card
10. Most recent report card
11. Standardized test results (TAKS, Stanford, ITBS of previous school year or if available this school year)
12. Recent picture of student
13. Home Language Survey Form
14. Teacher Recommendation Form (Grades 5-12 only)
15. Pastoral Recommendation Form (Grades 7-12 only)

#### **ADMISSIONS STANDARDS, POLICIES, AND PROCEDURES**

##### **ACSI Accreditation Standard 3.2**

All students enrolling in the Christian Academy of San Antonio are administered an assessment to identify the student's skill level. All teachers are required to administer a reading and math assessment.

Once the completed application is turned in to the front office and reviewed, the parent will be contacted to set up an assessment date and time.

Once the designated principal or assistant principal receives the assessment data, a staffing will be set to review the student's application. A staffing consists of reviewing all previous test scores, report cards, C.A.S.A. assessment, and the results of the student interview. Previous school's recommendations are also considered. In addition, a parent and student interview is conducted with administration to complete the application process. Students are admitted to C.A.S.A. on an individual and probationary basis after careful review of the above criteria. Parents will be phoned after the staffing to inform them of the student's application status.



# Statement of Faith

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- I believe that the Bible is the only inspired word of God to man, the infallible, all sufficient, final authority in all matters of faith and conduct. (II Timothy 3:16)
- I believe in one infinite, triune God: Father, Son and Holy Spirit. (John 1:1, Colossians 2:9, Acts 5:3-4)
- I believe Jesus Christ is true God and true man, having been conceived by the Holy Spirit and born of the virgin Mary. Having lived without sin, He died and was resurrected in His own body for my atonement and resurrection. (John 1:1,14, Matthew 1:23-24, Hebrews 4:15, I Corinthians 15:1-4, John 2:19-21, Acts 26:23, I Corinthians 15:20, 23)
- I believe that only through Christ's death on the cross, by the shedding of His blood and His resurrection I am saved and justified. Salvation is by grace, through faith; and is the free gift of God. (Ephesians 2:8-9, Romans 5:9, Ephesians 1:7)
- I believe in the bodily resurrection of all mankind: of the believer to an everlasting dwelling with God in heaven, of the nonbeliever to an everlasting, conscious hell without God. (John 3:16-18, John 5:28-29)
- I believe that the Holy Spirit, indwelling the believer, enables him/her to live a godly life. (Romans 8:13, I Corinthians 3:16, Ephesians 4:30, 5:18)
- I believe in the imminent return of the Lord Jesus Christ. (I Thessalonians 4:13-18)



# Educational Goals

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Christian Academy of San Antonio provides each child with an understanding of himself in relation to God and His Word. Our goal is to meet the academic, spiritual, physical, and social needs of each student as he/she lives a life that will please and glorify God. C.A.S.A will achieve this end by declaring the following objectives as our educational goals:

1. To teach the Bible, the Word of God, as the ultimate authority to guide our students in all areas of living.
2. To nurture a deep and abiding faith in God the Father, Son and Holy Spirit, and the Bible as His Word.
3. To provide a comprehensive program of Bible instruction, emphasizing application and the discernment of truth.
4. To encourage good citizenship based on a genuine love and respect for our country and the ideals on which it was founded.
5. To cultivate a healthy self-esteem and respect for the rights and needs of others while maintaining a positive attitude.
6. To instill the desire to build strong family units.
7. To communicate to parents all aspects for the student's learning as well as their spiritual growth and development.
8. To provide a high-quality Christian based curriculum which promotes academic excellence in reading, language, mathematics, social studies, science, health and spiritual transformation.
9. To provide an appreciation for the aesthetics through the arts.
10. To provide instruction and training in how to study, how to discover, how to locate information and how to solve problems using available resources and technology.
11. To develop habits of self-discipline, and assume responsibility for their own actions.
12. To promote respect for cultural diversity as each student maintains an appreciation for his/her unique heritage.
13. To encourage the proper care and development of the body.

With God's help, these educational goals will be achieved through prayer, the example of daily Christian living by the staff, the implementation of a Christ-centered curriculum, and systematic parental involvement in the educational process. We will strive in every way possible to relate biblical principles relevant to the student's lives now as well as in the future.



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## MISSION STATEMENT

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Dependent on the Holy Spirit, we will instill the teachings of Jesus Christ as the foundation of all spiritual growth to transform lives as we pursue academic excellence.

## MOTTO

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We dedicate our hearts to love, our minds to obey and our hands to serve God.

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## PHILOSOPHY OF EDUCATION

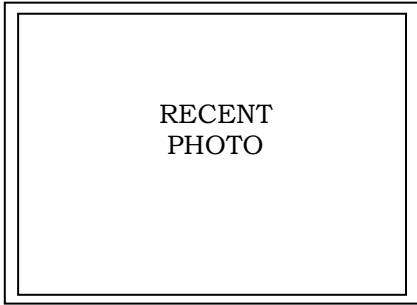
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The educational philosophy of Christian Academy of San Antonio is based on the truths of the Christian faith found in the infallible, inerrant and inspired Word of God. The Bible is eternal, all-sufficient and the final authority in all matters of faith and conduct. We believe that *“in Christ are hid all the treasures of wisdom and knowledge”* (Col. 2:3). Therefore, true knowledge is from God whether in history, geography, science, math, literature, the arts, or physical education. Jesus Christ and His teachings are central to all learning and living and the guiding principle in our goals, plans, objectives and the selection of curriculum.

It is our desire that every student will accept Jesus Christ as Savior and put his trust in Him. We will strive to make Him known in every subject we teach and every action we take. That in every science lesson the student would see Him as the faithful Creator and Sustainer of life, in every history lesson we would acknowledge Him as the Sovereign Ruler over the affairs of men, in every music lesson he would proclaim the praises of Him Who is Worthy of all praise and in every Bible lesson he would come to know His character and the marvelous works of His Hand.

We believe that every child is a gift from God, uniquely designed by Him with particular talents. The Holy Spirit, indwelling the believing child enables him to fulfill God’s total purpose for his life both personally and vocationally. It is through Him that he can develop the mind, attitudes and actions of Christ. Parents have the God-given responsibility to train their children in the ways of God and C.A.S.A exists to aid the Christian family by assisting in the total education process. As parents and educators, one of the greatest gifts we can give our children is an education that is based on a God-centered philosophy of life. It is our pledge at the Christian Academy of San Antonio to praise and glorify God through focusing on Jesus Christ in all we do and say.

# CHRISTIAN ACADEMY OF SAN ANTONIO STUDENT APPLICATION



OFFICE USE ONLY	
Date Received: _____	Received By: _____
C.A.S.A. Scholarship: _____	Full Tuition: _____
Application Fee: _____	P.T.F. Fee: _____
Textbook Fee: _____	*****
Principal Interview by: _____	Date: _____
Acceptance/Other: Y N O	
Withdrawal Date: _____	*****
Process Payments	
Date: _____	Received By: _____
Application Fee \$ _____	PTF Fee \$ _____
Scholarship Fee: \$ _____	Textbook Fee \$ _____
Refund Date: _____	
Reason for Refund: _____	

**Applying for Grade \_\_\_\_\_**

**School Year 2011-2012**

### MISSION STATEMENT

The Christian Academy of San Antonio Mission Statement is: Dependent on the Holy Spirit, we will instill the teachings of Jesus Christ as the foundation of all spiritual growth to transform lives as we pursue academic excellence.

### GENERAL INFORMATION

Student's Name \_\_\_\_\_  
Last First Middle Goes By

Male  Female Age \_\_\_\_\_ as of September 1st Date of Birth \_\_\_\_\_ Birthplace \_\_\_\_\_

Current Address \_\_\_\_\_ Phone (210) \_\_\_\_\_  
Street City/State/Zip

Ethnicity of Student  Asian/Pacific Islander  African American  Hispanic  Indian (American/Alaskan)  Anglo-Saxon

Student's Social Security Number \_\_\_\_\_  
 Student's Cell Phone Number \_\_\_\_\_  
 School Attending or Last Attended \_\_\_\_\_  
 Address \_\_\_\_\_  
 School District \_\_\_\_\_

**\*\*\*Updating information such as change in the phone #, address, & email is very important. Update forms are available in the front office.\*\*\***

Father's Name _____ Father's E-mail _____ Cell Number _____ Address _____ Place of Employment _____ Occupation _____ Phone _____ Highest grade completed _____	Mother's Name _____ Mother's E-mail _____ Cell Number _____ Address _____ Place of Employment _____ Occupation _____ Phone _____ Highest grade completed _____
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Does student live at home?  Yes  No If not, where? \_\_\_\_\_ Does student live with both parents?  Yes  No

**Note: Parents seeking to limit the right of another parent to pick up a child or visit with a child or remove a child MUST present the school with current and valid orders. Please check all that apply:**

Court Orders  Restraining Orders  Custody Orders  Modifications  No Legal Documents

Has your child previously attended CASA?  Yes or  No If yes, what year and grade? \_\_\_\_\_

Please list other adults and children living in the household and indicate the relationship to the enrolling student.  
 (Please list the ages next to children aged less than 18 years old)

Are any of these children currently enrolled at C.A.S.A.?  Yes or  No If yes, please list: Name: \_\_\_\_\_ Gr. \_\_\_\_\_

Other persons who may pick up your child or to notify in case of an emergency:

Name _____	Relationship to child _____	Hm/Wk# _____	cell# _____
Name _____	Relationship to child _____	Hm/Wk# _____	cell# _____

**MEDICAL INFORMATION** (Please check any of the following conditions that apply to your child.)

\_\_\_\_\_ Convulsive Disorder      \_\_\_\_\_ Diabetes      \_\_\_\_\_ Visual Problem      \_\_\_\_\_ Hearing Problem  
\_\_\_\_\_ Orthopedic Disability      \_\_\_\_\_ Heart Problem      \_\_\_\_\_ Asthma      \_\_\_\_\_ Attention Deficit Disorder

Additional health problems or comments: \_\_\_\_\_

My child is allergic to \_\_\_\_\_  
What type of reaction? \_\_\_\_\_

Does your child take medication on a regular basis?     Yes     No  
If yes, explain \_\_\_\_\_

**ACADEMIC AND BEHAVIORAL INFORMATION**

Has your child been served by any of the following programs?

- Speech and Hearing     Yes     No
- Gifted and Talented     Yes     No
- Counseling     Yes     No
- Adaptive P.E.     Yes     No
- ESL/Bilingual Program     Yes     No
- Dyslexia Program     Yes     No
- Behavioral Difficulties     Yes     No
- Special Education     Yes     No

Has your child ever received any special help or tutoring  
in reading?  Yes     No  
or math?  Yes     No

Has your child ever been sent to an administrator's office for discipline?  
 Yes     No    If yes, how many times? \_\_\_\_\_

Has your child ever been in school suspended?     Yes     No  
Has your child ever been off campus suspended?  Yes     No  
Has your child ever been expelled from school?     Yes     No

Has your child ever been retained?     Yes     No    If yes, what grade level? \_\_\_\_\_

How many days has your child been absent this school year? \_\_\_\_\_ Reasons for absences: \_\_\_\_\_

Study Habits (Please check those that apply to your child)

- Completes assignments on time
- Completes assignment most of the time
- Requires constant supervision
- Self motivated
- Requires occasional prodding
- Requires tutoring

**PARENT QUESTIONS AND TESTIMONY**

Have you, within the last 36 months, worked in temporary or seasonal migratory employment in fishing work or agricultural work, including the production or initial processing of crops, livestock, dairy products and fish as well as the cultivation and harvesting of trees?  
 Yes     No

What is your church affiliation? \_\_\_\_\_ Name of your church: \_\_\_\_\_

Are you presently a member in good standing in your church?     Yes     No

Do you plan to have your child continue at C.A.S.A. for more than one year?     Yes     No

Will you commit to the following:

- To attend church services on a weekly basis?     Yes     No
- To attend parent/teacher meetings?     Yes     No
- To participate in parent/teacher conferences twice a year?     Yes     No
- To participate in fund-raising activities?     Yes     No
- To assure that your child completes homework and home projects?     Yes     No
- To support the faculty and students at C.A.S.A.?     Yes     No
- To fully support the school's Statement of Faith?     Yes     No

Please describe the personality of your child \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please make a full statement as to why you want to enroll your child at C.A.S.A. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





# CHRISTIAN ACADEMY OF SAN ANTONIO SECONDARY SCHOOL

## Teacher Recommendation Form - New Student

The named student has expressed an interest in attending Christian Academy of San Antonio (CASA). We are asking for your assistance in evaluating this student's potential for academic and conduct success. Please complete the form below. **We are requesting that this letter not be sent with the student. You may fax the form to 210-431-7779 or mail it to:**

CHRISTIAN ACADEMY OF SAN ANTONIO  
ATTN: SECONDARY PRINCIPAL  
325 CASTROVILLE ROAD  
SAN ANTONIO, TX 78207

STUDENT NAME \_\_\_\_\_ (LAST) (FIRST) CURRENT GRADE \_\_\_\_\_

1. The **academic rank** of this student is:  Upper Third  Middle Third  Lower Third
2. Has this student ever experienced **disciplinary problems**? If so, please explain. \_\_\_\_\_

3. Your Recommendation:

	Strongly Recommend	With Reservation	Do Not Recommend
FOR ACADEMIC SUCCESS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CHARACTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CONDUCT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL RECOMMENDATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Please feel free to write any additional information that may help us to better accommodate this student's needs. (You may use the back of this sheet or attach a separate sheet.)

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NAME OF SCHOOL \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

NAME OF PRINCIPAL \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF PERSON COMPLETING FORM \_\_\_\_\_

TITLE \_\_\_\_\_ SIGNATURE \_\_\_\_\_



# CHRISTIAN ACADEMY OF SAN ANTONIO SECONDARY SCHOOL

## Pastoral Recommendation Form - New Student

The named student has expressed an interest in attending Christian Academy of San Antonio (CASA). We are asking for your assistance in evaluating this student's potential for academic and conduct success. Please complete the form below. **We are requesting that this letter not be sent with the student. You may fax the form to 210-431-7779 or mail it to:**

CHRISTIAN ACADEMY OF SAN ANTONIO  
ATTN: SECONDARY PRINCIPAL  
325 CASTROVILLE ROAD  
SAN ANTONIO, TX 78207

STUDENT NAME \_\_\_\_\_  
(LAST) (FIRST)

Your Recommendation:

	Strongly Recommend	With Reservation	Do Not Recommend
FOR SPIRITUAL LEADERSHIP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CHARACTER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CONDUCT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CHURCH ATTENDANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR CHURCH INVOLVEMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FOR PARENTAL INVOLVEMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL RECOMMENDATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please feel free to write any additional information that may help us to better accommodate this student's needs. (You may use the back of this sheet or attach a separate sheet.)

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NAME OF CHURCH \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

NAME OF PASTOR \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF PERSON COMPLETING FORM \_\_\_\_\_

TITLE \_\_\_\_\_ SIGNATURE \_\_\_\_\_



# CHRISTIAN ACADEMY OF SAN ANTONIO SECONDARY SCHOOL

## Home Language Survey *Encuesta del Idioma Hogareño*

Student Name \_\_\_\_\_  
*Nombre del Alumno*

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Fecha de Nacimiento*

Grade \_\_\_\_\_  
*Grado*

Gender:  Male  
*Sexo Masculino*

Female  
*Femenina*

Place of Birth \_\_\_\_\_  
*Lugar de Nacimiento*

School Last Attended \_\_\_\_\_  
*Escuela Anterior*

City \_\_\_\_\_  
*Ciudad*

State \_\_\_\_\_  
*Estado*

**\*\*Please check one or both boxes when answering the questions below:**

**\*\*Favor de marcar una o dos cajas al responder las preguntas siguientes:**

1. What language is spoken in your home **most** of the time?  
*¿Qué idioma se habla en casa la mayor parte del tiempo?*  English  Español
2. **What language does your child speak most of the time?**  
*¿Qué idioma habla su hijo(a) la mayor parte del tiempo?*  English  Español
3. What language did your child learn when he/she began to talk?  
*¿Cual idioma aprendió su hijo(a) cuando comenzó a hablar?*  English  Español
4. Name the language **most** often spoken by the adults at home.  
*Anóte el idioma que los adultos hablan **más** en su hogar.*  English  Español
5. What language does your child speak when playing with friends?  
*¿Qué idioma habla su hijo(a) cuando platica con sus amistades?*  English  Español

\_\_\_\_\_  
Signature of Parent/Guardian *Firma de Padre/Guardián*

\_\_\_\_\_  
Date *Fecha*

\_\_\_\_\_  
Address/Zip *Dirección/Código Postal*

\_\_\_\_\_  
Phone *Teléfono*



# Christian Academy of San Antonio (C.A.S.A.)

## Parent Teacher Fellowship (PTF) Application 2011-2012

- Application Type:  New Application  Renewal
  - Membership Dues: \$ 3.00 per member; \$ 5.00 per couple
- Date: \_\_\_\_\_
- (Money order or cashiers' check made payable to Christian Academy of San Antonio PTF)

### Applicant Information

Name: _____	Phone (work): _____
Address: _____	Phone (home): _____
City, State: _____ ZIP: _____	Email Address: _____
	Occupation: _____

### Student Name/Grade/Teacher

### Volunteer Days (Select)

Name: _____	<input type="checkbox"/> Monday	<input type="checkbox"/> Friday
Grade/Teacher: _____	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Saturday
Name: _____	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday
Grade/Teacher: _____	<input type="checkbox"/> Other: _____	
Name: _____	<b>Committee Interests (Select 2 or less)</b>	
Grade/Teacher: _____	<input type="checkbox"/> Historian	<input type="checkbox"/> Parent Volunteer
Name: _____	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Community Relations
Grade/Teacher: _____	<input type="checkbox"/> Membership	<input type="checkbox"/> Other: _____
Name: _____	<input type="checkbox"/> Fundraising	
Grade/Teacher: _____		

### How did you learn about CASA PTF?

Chapter Member
  Website
  Referral
  Staff
  Advertisement

### FOR TREASURER USE

PAID - \$3.00 individual annual dues; \$5.00 per couple

Paid by  Money Order  Cashiers Check  Other (specify): \_\_\_\_\_

\_\_\_\_\_ Chapter Treasurer \_\_\_\_\_ Date